**CME PTO Board Meeting Agenda**

Date: 03/03/2021

Call to Order Time: 9:31 am

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| Administration Rep | Ms. MangumMs. Bolding | PP |
| Teacher Rep | Ms. Hodges | P |
| President  | Jennifer Varnell | P |
| Vice President | Boba Nikolic | NP |
| Treasurer | Norin Ali Khoja | P |
| Recording Secretary | Janet Berry | P |
| Corresponding Secretary | Cora Lee | P |
| Parliamentarian | Wendy Zafris | P |
| Gifts | Nyla Ismail Sydora | P |
| Gifts | Open | - |
| Hospitality  | Ozgun Demirbas | P |
| Hospitality  | Sarah Yoo | P |
| Hospitality  | Emilie Rivera | P |
| VIPS | Andrea Reichenbach | NP |
| VIPS | Anne Griffin | P |
| VIPS | Open | - |
| Fundraising | Rachel Smith | P |
| Fundraising | Nyla Ismail Sydora | P |
| Spirit Wear Spirit Nights  | Nykyta Rainer | P |
| Spirit Wear Spirit Nights  | Michelle Townsend | P |
| Publicity | Jessica McCauley | P |
| Publicity | Hanh Earhart | NP |
| Publicity | Rachel Smith | P |
| Membership   | Anupama Khandavalli | NP |
| Membership  | Michiko Freeman | P |
| EEPS  | Fauzia Syed | P |
| EEPS  | Open | - |

Guests: NA

P=Present NP=Not Present

1. Call to Order

9:31 am

Quorum is present.

1. Minutes of the Previous Meeting

-Motion passed for approval of last month’s meeting minutes (02/03/21), Wendy motions, Norin seconds.

1. Administration: (Ms. Bolding)

-Thank-you for the lunch last week.

-Mask mandate, there is no info at this time.

-Open house: Next Thursday from 5:30 to 7:00. Come and go, 2 sessions, 1 at 6:00 and 2nd at 6:30 pm. 5:30 Ms. LePage will be on zoom. There will be a link sent out from the classroom teachers.

-Spring break: the second week (1st 3 days March 22-24) will be open enrichment reading program.

-Term 4 starts March 29th.

-May 28th will be a “special” day that replaces Field Day. For kids online, there will be breakout rooms, PTO will be asked to help with event.

1. Teacher Representative (Ms. Hodges)
2. -Thank-you for the lunch last week.

-Thanks to Fauzia for working on programs. There is a NASA Field Trip in the works and a dance opportunity for music class. A cat in the hat program as well. There has been many online opportunities this year which has been great.

Many kids are shining:

-Channing Yang: 2nd in District Math Competition.

-3rd Grade DI team going to state

-Both Robotics Teams are in District Finals next week

-Scratch entries are in District Contest

-DeLome’s student’s films have been recognized.

-One book/One school book order is coming. It will the focus of the last nine weeks.

1. Reports of Executive Officers
	1. President

Jennifer: Nothing

* 1. Vice President

Boba: (NP) Nothing

* 1. Treasurer

Norin: Total Income this year $23,059.42

Expenses: $53,418.12

Net Income: -$30,158.70

-Balance at the beginning of the year: $97, 164.38

 -30,158.70

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 $67,006.67

* 1. Recording Secretary

Janet: Nothing

* 1. Corresponding Secretary

Cora: Nothing

* 1. Parliamentarian

Wendy: There has only been 1 nomination turned in.

-Cora will stay in her position

-Positions open: VP, treasurer, Hospitality (2 positions), Publicity (1 position), Membership (1 position), EEPS (1 position)

-Not decided: Fundraising

-Another request for nominations will be emailed and put in Tiger Roar next week.

-Linette has discontinued her role in EEPS

-Yearbook: coming along. Teachers are sending pictures to Marisa and she passes them onto Wendy. There are lots of pictures but need pictures of virtual kids. Need pictures of each Team (1st grade, 2nd grade, etc). At the end of March, 90% of the yearbook will be done.

1. Reports of Standing Committees
	1. Gifts

-Nyla had to leave, no change/update on gifts.

* 1. Hospitality

Sarah: $806 has been raised for Sponsor the Staff event.

-Some of the Sponsor the Staff money was spent at the SCBBQ lunch. The rest of the money will be spent at Teacher Appreciation Week. SCBBQ lunch happened while the students were online from the ice storm. As a result, no parent volunteers were used, and the Health Monitors handed the lunched out. Ice machine was broken, but otherwise it went well.

* 1. Membership

Michiko-Nothing

* 1. Publicity

Jessica: Nothing. Need info for Tiger Roar submissions by Sunday night, Monday at latest.

* 1. VIPS

-Ann: Nothing

* 1. Fundraising

- Rachel: Tiger Fun is April 19-23. It was postponed to get more hype. There will be more info on Tiger Roar next week.

Ms. Bolding: Teachers have been brainstorming on more ideas for the Fun Events Auction.

* 1. Spirit

- Tomorrow March 4, Spirit Day 6am to 10pm Chick-Fil-A

* 1. EEPS

-International week is postponed until April 12-16. There will be a snack day for the teachers and a cultural dress day (wear to school or post a picture to Wendy for virtual students). Families will be asked for a small donation for packaged snacks, some from a bakery.

-Cat in Hat Program K-2. Any other programs? Taking suggestions.

Question: Will there be a 5th grade field trip? Maybe the Natural Science Museum.

There is the NASA Program, maybe with Science Week if they are doing (not sure at this time).

5th grade party: they are planning something at the Aquatic Center.

Sarah: In front of Childtime, on both ends of the sidewalk, there is a sign that reads “Walk your bike”. Some kids going to school ride their bikes and yell at the walkers to get out of the way. Can it be taught to the children to be respectful, be kind and that walkers have the right of way?

Ms. Bolding: Will address. Will have monitors, maybe at random times, watching.

1. Unfinished Business

Nothing

1. New Business

Nothing

1. Announcements

Shout out to Boba for her successful Shared Dreams Drive! There was a Kinder parent who donated a lot.

Please turn in your board nominations to Wendy. Talk to people/friends to see if they are interested. There is a vote next month.

Marquis: Is in the process of working, it isn’t turned on yet. It will be run by the staff, all done electronically. There are guidelines, like not too many messages can’t be displayed as they need to be up for a certain amount of time before the next message scrolls. It can be programmed to have a message go up by a date. For example, all birthday messages can be entered ahead.

Adjournment Time: 10:11 am Annie motions, Wendy seconds