**CME PTO Board Meeting Agenda**

Wednesday, May 3, 2023

1. Call to Order 9:36
2. Minutes of the Previous Meeting. Motion to approve Sarah motions and Amanda seconds.
3. Administration: Bolding.
4. Teacher Representative: Hodges NP
5. Reports of Executive Officers
	1. President Jessica
		1. Survey Summary. We have had 13 responses and it has been very humbling. The common theme is communication. The number of events and pace should be viewed as less. We can definitely do less and do it well.
		2. Thank you. I was able to do this job because of Sarah. You have been a cheerleader for me, this school, and everybody else. I was able to be a part of this because of you. I’m so grateful for you.
		3. Special recognition. Thank you to all of you for all that you've done.
	2. Vice President: Sarah
		1. Ms. Trevino just got engaged. Please send her a congratulations note.
		2. Congrats to the fundraising team on a fantastic auction
		3. Thank you gifts for getting our benches and picnic tables.
		4. I received quotes for the track for $121,800.
		5. We received a donation from HEB for teacher appreciation snacks for STARR.
		6. We are in need of a room coordinator for Mrs. McClur.
		7. The water fountain on the playground needs to be fixed.
	3. Treasurer: Holly
		1. Financial Report. We have over 91 thousand dollars in the bank account.
		2. We will be voting on the 2023-24 budget for next year. A couple of things have been brought to my attention since the last document was sent, including the inclusion of credit card/ payment processing fees to be included as an expense item. Here attached is the revised budget. Sarah motions to open discussion and Connie seconds. Everyone votes and motion passes - Fazia
	4. Recording Secretary: Alejandra
		1. nothing to report.
	5. Corresponding Secretary: Janet
		1. I have a big stack of thank you letters for the auction contributors.
		2. The scouts fertilized the trees on the weekend.
		3. Trees will be trimmed once school is let out.
	6. Parliamentarian: Fauzia
		1. Will send an updated by-laws
6. Reports of Standing Committees
	1. Gifts: Henna
		1. Nothing to report.
	2. Hospitality: Machiko
		1. Teacher Appreciation Week: May 5th Cinco de Mayo. May 8th Coffee. May 9th Donuts. May 10th gift cards. May 11th yogurt with muffins.
	3. Membership: Connie
		1. nothing to report
	4. Publicity: NP
		1. If you are transitioning please pass over your password to the person taking over.
	5. VIPS: Emilie
		1. Top 50 luncheon coming up please RSVP
	6. Fundraising: Victoria
		1. Final numbers $16,110
		2. 40 more people participated than last year.
	7. Spirit: Amber & Christine
		1. Chick-fil-A is next week.
		2. Sold three shirts
		3. Red Circle did well at $125.
		4. Thai cottage $400
	8. Educational Enrichment:
		1. Last program this week Cinco de Mayo
7. Unfinished Business
	1. 2023 Ideas and Intentions- Find a way to better communicate as a group through apps like GroupMe or Wasap.
8. New Business
	1. Vote to move $1000 from surplus to 5th Grade Events motion to open Amanda & Victoria seconds. We struggled to bring in money for the party. We had $382 left after t-shirts were purchased for the students. A little over $ 500 came in after the auction. We’ve had about $300 come in from sponsors. We made $43 soap. Our plan is to sell tickets for $5 to help raise money and still make it accessible for kids to go. That would put us at $18, 000 for spending. We will probably spend closer to $2,700. Hoping to get more sponsors.

 It comes out to about $17.50 per child to go. Will revisit moving $1,400 if needed.

Vote passes - Fazia

* 1. Induction of 2023-2024 PTO Board Members: Bolding reads induction
		1. Connie joining as as Vice President
		2. June & Herman joining on Membership
		3. Adraiana joining on Vipps
		4. Natalia joining on Gifts
		5. Rachael take over Publicity
		6. Unati coming to Hospitality
		7. Krista joining us on Vipps

1. Announcements
	1. Goal: Survive May. 😊
	2. Happy Summer!
2. Adjournment: Jessica motions to adjourn Sarah motions and Janet seconds.

 “We can ***all*** do small things, with great love,

and ***together*** we can do something ***wonderful***.”

---Mother Teresa