

# CME PTO Board Meeting Minutes

January 9, 2019

- **2018-19 Board Members**
- P-Cora Lee, President
- P- Kelly McKnight, Vice President
- P- Ying Sun, Treasurer
- P- Jenni Kennington, Recording Secretary
- P- Lana Mistretta, Corresponding Secretary
- A- Fauzia Syed, Parliamentarian
- P- Melissa Bolding, Principal
- A- Jackie Boyd, Assistant Principal
- P - Melanie Hodges, Teacher Representative
- A/A - Michelle Arceneaux, , Boba Nikolic - Hospitality
- P/P- Sarah Yoo, Lucy Ponce DeLeon - Gifts
- P/P/A- Jennifer Varnell, Wendy Zafris, Heidi Efrid -VIPS
- P/P - Nykyta Rainer, Michelle Townsend- Ways and Means Fundraising
- P/A- Janet Berry, Adhi Kusumajaya- Ways and Means Spirit Wear/ Spirit Nights
- A/P- Katherine Bingham, Amy Tran-Ways and Means- Retail Share & Box Tops
- A/A - Aiman Gurji, Divya Gupta-Publicity
- A/P - Norin Ali Khoja, Parvathi Sram- Membership

P= Present      A= Absent

- I. Call to Order at 9:33 a.m.
- II. Minutes of the Previous Meeting approved: Kelly motioned, Wendy seconded.
- III. Administration- Thank you for bread day. New teacher in 1<sup>st</sup> grade brings us to a total of 6 classes. Ms. Hitzel left at the break. They are working on getting a new teacher. Current enrollment is at 752.
- IV. Teacher Representative- Book Fair is next week. All clubs are on Schoology. It is updated regularly. Please have your kids check it first. As we add new clubs, kids may need to choose which ones to participate in as they are getting too numerous as to not conflict. Ms. Hodges is willing to host training on Schoology if parents need it. Parents also need to let the school know if they need computer help (blended classrooms). Wendy and Melanie discuss parent needs for Schoology. The

computer lab is open T-TH at 7:30 a.m. Parents should send a note if their child needs to use the lab during that time.

V. Reports of Executive Officer

- a. President- Start thinking about a board position for next year. Email Fauzia now.
- b. Vice President- International Week is in February. Tuesday at 8:30 a.m. the Lion Dancers will perform for Lunar New Year. Flores Latina dancers will perform Thursday. Discussion of the Skeeters Reading Program. Maybe can be paired with Health night.
- c. Treasurer- Nothing. Some Budget categories need to be fixed. New budget will be emailed. Fun Events and Apex Fundraising still coming up. We received \$1400 from Spring Creek night.
- d. Recording Secretary- none
- e. Corresponding Secretary- none
- f. Parliamentarian- none

VI. Reports of Standing Committees

- a. Gifts- Paperwork for shade structure submitted to the District November 27. Will need to reach out to FBISD Board Members for placement on the agenda. Navy blue tarp with white posts has been approved by FCCA. No additional requests have been submitted.
- b. Hospitality- Loaves of Bread was last month.
- c. Membership- Money trickling in. The safe is broken.
- d. Publicity- none
- e. VIPS
  - i. Moms and Muffins next two weeks. Food will only be served until 7:30 a.m.
  - ii. Bingo will be Thursday the 24<sup>th</sup> from 6:30 - 8:30 p.m. Prizes of gift cards, lunch with Ms. Bolding. Popcorn will be served. Teachers will call out the numbers.
- f. Ways & Means- Next Thursday will be spirit night at Chick Fil A (breakfast - 9 p.m.) Drive through also included (mention it to your server). Bluebonnet invites will also be that night.

VII. Unfinished Business- none

VIII. New Business- Fun events will take place in April and May. Need to charge \$50 for Art night. Our website will be an ecommerce site. Flamingo Flocking for next year could be DIY. Logistics to be worked out. Selling the marquee spots is ok but not in summer or beginning of school. On website, donate here button is also available if fun events are not of interest to them.

IX. Motion to adjourn meeting made by Kelly. Seconded by Lana.  
Meeting adjourned at 10: 37a.m.