

CME PTO Board Meeting Agenda
Wednesday, February 5th, 2020

2019-2020 Board Members

- P - Parvathi Sriram, President
- P - Boba Nikolic, Vice President
- P - Norin Ali Khoja, Treasurer
- P - Jennifer Varnell, Recording Secretary
- A - Lana Mistretta, Corresponding Secretary
- P - Fauzia Syed, Parliamentarian
- P - Melissa Bolding, Principal
- A - Jackie Boyd, Assistant Principal
- A/P - Melanie Hodges/Michelle DeLome, Teacher Representative
- P/P/A - Ozgun Demirbas, Sarah Yoo, and Celine Zhao, Hospitality
- P/P - Catherine Manganaro and Nyla Ismail Sydora, Gifts
- A/A/P - Simmi Chaudhary, Andrea Reichenbach, and Wendy Zafris, VIPS
- P/P - Nykyta Rainer and Michelle Townsend, Ways and Means - Fundraisers
- P/A - Janet Berry and Cora Lee, Ways and Means - Spirit Wear/Spirit Nights
- A/A - Amy Tran Jiang and Asal Mahtabi, Ways and Means - Retail Share & Box Tops
- A/A - Hanh Earhart and Aiman Gurji, Publicity
- A/A - Suma Chilukuri and Jin Pan, Membership

P = Present

A = Absent

- I. Call to Order - 9:42a
- II. Apex Representative, Alison - Overview of the program and theme for this year. The Apex "Game on" themed fundraiser would start on Tuesday February 18, 2020 with a Pep Rally and a Teacher Huddle. The program will have a similar feel to last year with each day of the even having a theme. Bracelets will be given to the kids with the theme each day. The program will end on a question "What next?" Race Day will be Thursday February 27th. If weather is permitting, the 5th grade class will have a color run. T-shirts will be given to each student who participates. Ms. Bolding has volunteered to be a "Human Sundae" at the end of the event. Prizes will be given to the kids based on the money raised.
- III. Minutes of the Previous Meeting approved: motioned by Fauzia and seconded by Sarah.

IV. Administration - wanted to thank you for a great Muffins with Mom and Bingo night. The Book fair was very successful and raised around \$19,000. We had an author visit that was good. We appreciated the Chinese New Year Snacks!
Summer Construction: There will be new flooring installed over the summer so there will be no extended day on campus over the summer. Another school wanted to observe our Bingo Night to see how it was done. The outcome was they wanted to borrow our equipment.

V. Teacher Representative - Thanks again for Bingo night, it was awesome.

VI. Reports of Executive Officers

a. President - 10 out of 14 committees are present so we have a quorum and a vote can occur. The Agenda presentations will be out of order so we can vote in a prioritized manner due to members needing to leave for prior commitments.

We need to determine where the funds will go for Apex. Gifts Committee were asked to summarize the survey findings to help decide how the funds should be assigned - Top 3 or 4 topics of interest were requested. Gifts committee indicated that they had not received much teacher input. They were highly interested in their opinions as they feel that is the best gauge of what is needed for the school. They proposed an extension of the survey cut-off.

Kids suggestions were great! Kids were interested in:

Trees/shade/playground equipment

Upgrade the bathrooms and install writings and pictures

They miss the computer lab

Want technology

Sports equipment

Parents:

Shade

There is a general sense of too much technology

Parents wish to pay for their own field trips and use the PTO's money for other things. For the children that are under-privileged, maybe a donation for them to attend the trip

Love the programs

More field trips

Overwhelmed with SUG and emails

Could the calendar of events be mindful - is it too busy at times

One parent, in particular, asked to be utilized as a volunteer and was never contacted by us, there must have been a disconnect
Don't know how to volunteer

Ms. Bolding indicated that computer lab had been disassembled and computers were placed in classrooms. Additional computers were purchased by the district and the school purchased more in the forms of "COWS" (computers on wheels). The current student to technology ratio was 2 to 1. Discussion on how to get volunteers involved - Mentor Mom, PTO packages provided throughout the year to new families, emails, New Kids on the Block Meetings (Monthly), Mrs. Lappage had something similar to New Kids on the Block with the parents

Proposal: Voted on approving Indoor/Outdoor School Building Enhancements and Programs for use with Apex Funds. Sarah motioned and Nyla seconded. The motion passed

- b. Vice President - Chinese Acrobats were amazing. Feb 28, 9:15
Rainforest Animals Program is coming for all grades. It is an award-winning show that covers science, geography. Program done by Keep Sugar Land Clean was popular
- c. Treasurer - For the budget we have spent \$55,623.27 and our Net Income is \$5,997.21. In order to break even we need \$23,567. This will be hopefully drawn from the Spring Fundraiser (Apex) and Fun Events Auction. Expected Apex funds are projected to be \$30,000. Number provided by Apex based on our successes last year with a normal projected improvement. Our goal was \$20,000 to be on the safe side.
- d. Recording Secretary - Jennifer Varnell is absent and Janet Berry is taking over her duties during this meeting.
- e. Corresponding Secretary - absent
- f. Parliamentarian - Bylaws Committee Report Recommendations was read. Changes to the Bylaws were read over and reviewed.

President Section: Voted yes to changes

VP Section: changes were suggested to have the VP support the President more and move program responsibilities so they can have more time to support the President. Discussion on whether the idea

was to have the VP move to into the president's position afterwards? Theoretically it would be nice, but may not be possible due to volunteer status and what the specific volunteer can do. A new position of Programs Enrichment Coordinator was created to handle the programs portion instead of the VP.

Separate discussion on how to get information to parents about things they don't know, or aren't clear on? A monthly newsletter, use the school calendar? School calendar has rules that only school events may appear there (NO PTO EVENTS).

VP Section Voting: Voted Yes to changes, Boba abstained from voting due to current personal involvement

Treasurer Section: No big changes, Voted Yes to changes

Recording Secretary Section: Voted Yes to changes

Corresponding Secretary Section: Voted Yes to changes

Parliamentarian Section: Voted Yes to changes

Gifts Section: Wait on this discussion. Gifts committee will meet with the Bylaws committee and discuss proposed changes.

Ways and Means Section: There are 6 positions with no possibility to rotate people throughout the positions because it is under 1 umbrella with a 2-year limit in the position. There will be 2 new categories: Fundraising and Spirit Committee (both under Ways and Means) which will allow members to serve 2 years in each sub-committee.

Voting for Ways and Means: Voted Yes to changes, Nyla abstained.

Discussion on whether Fundraising should be more specific in this section. Outcome was no...The fundraising events are dependent on the fundraiser committee's decisions. Carnival not being a board position was clarified.

VIPS Section: Voted Yes to changes

At this time Quorum is no longer available as members have left.
Voting has stopped and discussions entailed for rest of the sections.

New Position: Programs Enrichment Coordinator: very similar to VIPS

Discussion: approval of items for the Tiger Weekly. Publicity has a level of difficulty - not all people who do publicity are in publicity role. We need a better publicity system to have information disseminated to Web, FB, emails, marquee so that it is more streamlined.

Discussion on New Wellness Position: Concerns on magnitude of the position. What it will entail as the scope seems large and volunteers are already scarce. Some of the roles discussed could be taken on by teachers, admin or maybe even the district. SHAQ meetings are of interest, but feelings of lots of discussion that never meets the school level. At this time "Wellness" is not a needed position.

- VII. Announcements - All agenda items were not discussed as members needed to leave.
- VIII. Adjournment - Michelle motioned, Catherine seconded at 12:12p